

MENTOR PROGRAM

WAYS for Life & BYLC

Policy & Procedures

OVERVIEW & PURPOSE

The Mentor Program at WAYS was established through the goals & initiatives set forth by the Brevard Youth Leadership Council (BYLC). BYLC is composed of youth & young adults in the system of care who are seeking opportunities to thrive. Their mission is to advocate for youth and young adults through voice and choice to improve the system of care. The third goal out of their four priority goals is to “Increase mentors and supporting adults for youth in care.” BYLC asked WAYS to lead in the follow through and implementation of their pilot Mentor Program. WAYS for Life agreed and the first meet & greet occurred on January 9, 2020 where six youth were matched to mentors.

Mentor Application Process

1. First the volunteer must submit the [Mentor Application](#)
2. After the application is submitted, email the [Privacy Policy Acknowledgment Form](#) AND the [Background Screening Request Form](#) to our Mentor Program Coordinator, Kali Massa kali.massa@waysforlife.org
3. Program Coordinator and Applicant will schedule an interview appointment.
4. Fingerprints: Once the background check has been submitted, the coordinator will email the volunteer with a PN# to present at the fingerprinting office. This will attach your fingerprints to your background screening. We use A1A Fingerprints ((772) 494-6556) which charges \$80 and has numerous locations in Brevard. If you choose to use a different fingerprinting place, you will be responsible for the cost.
5. When the volunteer has been cleared, an email will be sent to inform the volunteer that they are ready to complete Mentor Training.
6. Once training is completed, the Mentor is officially ready to be matched!
7. When a potential match is found, a Meet & Greet will be set between Mentor and Mentee and facilitated by the coordinator at the WAYS for Life office. During this meeting both parties will be

guided through ice breaker questions & more serious questions like, Why do you want to be a mentor? What guidance could you offer to a mentee? And to the mentee, What goals do you have that you would like support from a mentor with? What commonalities would you like to have with your mentor?

8. If the Mentor and Mentee Meet & Greet is a success and a match is made, then both parties will sign the Mentoring Agreement Form and establish their personal goals and boundaries.
9. Finally, the Mentor must agree and follow through with the following Responsibilities throughout the Mentorship:
 - Contact mentee a minimum of 1X/week in person or via phone
 - Meet 1X/month minimum in person with mentee
 - Fill out Mentor Monthly Check in Form 1X/month
 - Attend Mentor Power Hour 1X/month via Zoom

MENTORSHIP APPLICATION CHECKLIST:

1. [Mentor Application](#) Completed
2. [Privacy Policy](#) Signed and emailed to kali.massa@waysforlife.org
3. [Background Screening Form](#) Completed and Emailed to kali.massa@waysforlife.org
4. Interview with Program Coordinator
5. Fingerprinting Appointment Completed
6. Mentor Training Completed
7. Background Check Completed and Approved: L2 Eligible (from Clearinghouse)
8. Ready to be Matched!

If you have any questions about our mentorship program please contact Kali Massa, our Mentorship Coordinator at [321-382-0340](tel:321-382-0340) or kali.massa@waysforlife.org

